



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, OCTOBER 11, 2022

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 11, 2022 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Trustee Sicoli for Vice-Chair Moody.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Prince.

2. Roll Call

Trustee Sicoli noted that Trustees Burtnik, Fera, Huibers, Moody and Turner asked to be excused and Student Trustee Steffen Zylstra joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Frank Fera				✓
Larry Huibers				✓
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner				✓
<b>Student Trustees</b>				
Charlotte Johnstone	✓			
Steffen Zylstra		✓		

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

Director Cipriano stated that in accordance with Board By-Law, Section 12, Quorum, the October 11, 2022 Committee of the Whole meeting did not achieve quorum and agenda items A5, A6 and F1 have been deferred to the November 8, 2022 Committee of the Whole meeting.

3. **Approval of the Agenda**

4. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. **Approval of Minutes of the Committee of the Whole Meeting of September 13, 2022**

Deferred to November 8, 2022 Committee of the Whole meeting.

6. **Consent Agenda Items**

6.1 **Extended Overnight Field Trip, Excursion and Exchange Committee**

Presented for information.

6.2 **Staff Development Department Professional Development Opportunities**

Presented for information.

6.3 **Capital Projects Progress Report Update**

Presented for information.

6.4 **In Camera Items F1**

Deferred to November 8, 2022 Committee of the Whole meeting.

**B. PRESENTATIONS**

**C. GOVERNANCE POLICIES**

1. **Governance Policies for Recommendation to the Board**

2. **Governance Policies Prior to Vetting**

2.1. **Retirement and Service Recognition Celebration Policy (201.2)**

Pat Rocca, Superintendent of Education/Human Resources, presented the Retirement and Service Recognition Celebration Policy (201.2).

The Committee of the Whole suggested the following amendments:

- No amendment

The Retirement and Service Recognition Celebration Policy (201.2) will be vetted from October 12, 2022 to November 23, 2022 with a recommended deadline for presentation to the Committee of the Whole in December, for consideration to the Board in December.

### **2.2. Volunteer Recognition Policy (800.4)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Volunteer Recognition Policy (800.4).

The Committee of the Whole suggested the following amendments:

- No amendment

The Volunteer Recognition Policy (800.4) will be vetted from October 12, 2022 to November 23, 2022 with a recommended deadline for presentation to the Committee of the Whole in December, for consideration to the Board in December.

### **3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

## **D. COMMITTEE AND STAFF REPORTS**

### **1. Staffing Report Update**

Pat Rocca, Superintendent of Education and Joseph Zaroda, Associate Superintendent of Education provided an update on the Staffing Report for Trustee information.

### **2. Monthly Updates**

#### **2.1 Student Trustees' Update**

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### **2.2 Senior Staff Good News Update**

Senior Staff highlights included:

##### **Superintendent Rocca**

- Correspondence was read from an appreciative staff member.

##### **Superintendent Kinney**

- Good news was shared from Program & Innovation specifically in the area of Student Success.

**D. INFORMATION**

1. **Trustee Information**

**E. OTHER BUSINESS**

1. **General Discussion to Plan for Future Action**

- 1.1 Director Cipriano informed the Board of the Orientation session for incoming Trustees on November 15, 2022 and provided information on the Inaugural Board meeting scheduled for November 22, 2022.

**F. BUSINESS IN CAMERA**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:02 p.m. and reconvened at 7:22 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Deferred to the November 8, 2022 Committee of the Whole meeting.

**H. ADJOURNMENT**

The October 11, 2022 Committee of the Whole meeting stood adjourned at 7:23 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 11, 2022.**

Approved on **November 8, 2022.**

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Daniel Moody  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer